

East Deer Township

927 Freeport Road

Creighton, PA 15030

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REQUEST FOR PROPOSALS

TOWING SERVICES

I. Tow Operator Services

East Deer Township is soliciting proposals to secure tow operators, working in the legal capacity of independent contractors, to provide towing and storage services for commercial and motor vehicles which become disabled or impounded by and with East Deer Township. The objective is to evaluate each provider according to the standards to maintain fair and impartial opportunity.

II. General Insurance Requirements

A. Business must be properly insured by maintaining garage keepers insurance and auto liability on vehicles being used to tow or recover within East Deer Township

B. Business shall name East Deer Township as an additional insured under the commercial general liability insurance policy and furnish East Deer Township with copies of the insurance policy or binders evidencing the business's compliance with this requirement. The aforementioned insurance policy shall name East Deer Township as an Additional insured, listed as follows: East Deer Township 927 Freeport Road Creighton Pa 15030

C. Said insurance shall be used to indemnify East Deer Township from suits, judgements, executions and liabilities as to personal injuries and/or property damages which are connected with, or related to, or growing out of the business performance.

III. Business Requirements

A. Business must be open a minimum of 40 hours, Monday thru Friday

B. The business shall be directly accessible 24 hours a day for the towing, storage and impounding of the vehicle covered by this agreement.

C. Business must be in compliance with all township, County and State zoning requirements for towing and storage of wrecked or abandoned vehicles.

D. Business must provide a current Pennsylvania State Salvors License.

E. Maintains a license to collect sales tax.

F. Operators of the towing and recovery service provider must be licensed and trained to operate any equipment that they need to complete a towing or recover service for East Deer Township.

IV. Equipment Requirements

Provide a list of all Equipment that the business possess, including but not limited to: heavy duty wreckers, skid loaders, tandem axle truck, lowboy or sliding axle trailer and equipped service vehicle.

V. Operating Requirements

- A. Business must be available to respond to emergencies 24 hours a day, 7 days a week.
- B. Business must be able to arrive on scene in a timely manner, excluding extreme weather conditions. Failure to respond in a timely manner shall result in a dispatch of an alternate service provider be the Police department.
- C. Business must clean up the scene of the accident, removing broken glass, metal and other debris efficiently.

VI. Township Provisions

- A. The East Deer Township/Allegheny Valley Regional Police will ensure the non-request towing and recovery service provider requirements above are met and that all equipment listed is properly titled, registered and insured.
- B. All required documentation must be file with East Deer Township/ Allegheny Valley Regional Police and any change must be provided within 24 hours.
- C. The Township will provide any necessary emergency services to the non-request towing and recovery service provider to ensure safety, such as a police officer on scene for and impound and fire personnel to establish traffic control at accidents or hazardous scenes.
- D. A 3-Strike Policy will be enforced by East Deer Township / Allegheny Valley Regional Police. A no-response or no-show of a dispatch for the scheduled towing business, will entail a strike, unless on scene or assisting another call. If 3 strikes are obtained in a 6 month period, East Deer Township has the right to end the business arrangement.